

POSTDOCTORAL FACULTY FELLOW CAREER DEVELOPMENT WORKSHOP

Thursday, 25 August 2011
Boston University, LSE 103

MORNING

9:00 Breakfast

9:15 Welcome - Introductions - Workshop Overview John Straub / Katinka Csigi

9:30 **Current PFF Interests / Activities**

- The LA Experience Nic Hammond and Adam Moser
- Outreach Activities Katie Frato and Seann Mulcahy
- Technology Advances in CH 211 / 212 Seann Mulcahy

10:45 Coffee Break

11:00 **Landing the Job**

- What schools are looking for
- Finding the right job - find a good fit
- Writing an effective teaching philosophy
- Identifying an appropriate research project
- Questions to ask - what to look for
- Questions you will be asked
- What you should be doing now
- Start-up package / negotiations
- How long does the process take?

Amy Bradley (Overview)
Experiences:
Lauren, John, and Rosemary

12:00 *Landing the Job Discussion and Q&A*

Moderator TBD

12:30 Lunch - Talk: "Identifying and Negotiating with Potential Collaborators"

Karen Allen

AFTERNOON

1:30 **The Early Years**

- What constitutes teaching / research / service
- What to expect during Year 1 on the tenure-track
- How to manage time effectively
- How many classes should you develop?
- Can you "make trades" - less teaching for more pubs?
- Does it help to have a mentor?
- What to do in first 6 months / 12 months / 24 months
- How to be professorial - getting "the distance" right

Lauren Rossi (Overview)
Experiences:
Amy, John, and Rosemary

2:30 *Early Years Discussion and Q&A*

3:00 Coffee Break

3:15 **Elements of the Tenure Process**

- Determining tenure expectations
- Planning for annual reviews / third year reviews / rank and tenure reviews - what information should you track and save
- Grant writing and opportunities

John Miecznikowski (Overview)
Experiences:
Amy, Lauren, Rosemary

4:15 *Tenure Process Discussion and Q&A*

Moderator TBD

4:45 **Workshop Summary / Wrap-up**

John Straub / Katinka Csigi