

## POSTDOCTORAL FACULTY FELLOW CAREER DEVELOPMENT WORKSHOP

Thursday, 25 August 2011  
Boston University, LSE 103

## MORNING

9:00 Breakfast

9:15 Welcome - Introductions - Workshop Overview John Straub / Katinka Csigi

9:30	<b><u>Current PFF Interests / Activities</u></b>	
	<ul style="list-style-type: none"> <li>The LA Experience</li> <li>Outreach Activities</li> <li>Technology Advances in CH 211 / 212</li> </ul>	Nic Hammond and Adam Moser Katie Frato and Seann Mulcahy Seann Mulcahy

10:45 Coffee Break

11:00	<b><u>Landing the Job</u></b>	<b>Amy Bradley (Overview)</b>
	<ul style="list-style-type: none"> <li>What schools are looking for</li> <li>Finding the right job - find a good fit</li> <li>Writing an effective teaching philosophy</li> <li>Identifying an appropriate research project</li> <li>Questions to ask - what to look for</li> <li>Questions you will be asked</li> <li>What you should be doing now</li> <li>Start-up package / negotiations</li> <li>How long does the process take?</li> </ul>	Experiences: Lauren, John, and Rosemary
12:00	<i>Landing the Job Discussion and Q&amp;A</i>	Moderator TBD

12:30 Lunch - Talk: "Identifying and Negotiating with Potential Collaborators" Karen Allen

## AFTERNOON

1:30	<b><u>The Early Years</u></b>	<b>Lauren Rossi (Overview)</b>
	<ul style="list-style-type: none"> <li>What constitutes teaching / research / service</li> <li>What to expect during Year 1 on the tenure-track</li> <li>How to manage time effectively</li> <li>How many classes should you develop?</li> <li>Can you "make trades" - less teaching for more pubs?</li> <li>Does it help to have a mentor?</li> <li>What to do in first 6 months / 12 months / 24 months</li> <li>How to be professorial - getting "the distance" right</li> </ul>	Experiences: Amy, John, and Rosemary

2:30 *Early Years Discussion and Q&A*

3:00 Coffee Break

3:15	<b><u>Elements of the Tenure Process</u></b>	<b>John Miecznikowski (Overview)</b>
	<ul style="list-style-type: none"> <li>Determining tenure expectations</li> <li>Planning for annual reviews / third year reviews / rank and tenure reviews - what information should you track and save</li> <li>Grant writing and opportunities</li> </ul>	Experiences: Amy, Lauren, Rosemary

4:15 *Tenure Process Discussion and Q&A* Moderator TBD

4:45 **Workshop Summary / Wrap-up** John Straub / Katinka Csigi